

## RELATED PARTY TRANSFER COSTING SHEET - 2022

### **Base Fee** for file costs, Standard Minimum Attendances Included on ALL Related Party Transfers

Taking initial Instructions from you (usually on phone), then PDETQx & PTI, CA & RPPDET, etc  
Physically making up file and loading all details onto computer  
Getting instructions letter/questionnaire back and finishing file load  
Identifying Required documents and Attendances (Use Flow Chart)  
VOI - Verification of Identity at our Office (Passport, Driver's Licence, Photo)  
Provision of Capital Gains Tax Clearance Certificate Application (for Transferor & \$750K+)  
Service of GST Withholding Certificate (if required)  
Use & Admin of our Trust Account (if required)  
Costing File (using this Sheet)  
Drafting and Preparation of Transfer of Land (Digitally on PEXA)  
Lodging with State Revenue and Getting Assessment out of SRO (Duties Online)  
Calculating all Government & our Fees and Costs, entering in to Account  
Remitting any Stamp Duty due as Assessed (if any to pay)  
Notice of Acquisitions to (Land Registry, Council, Water, (& Owners Corp, if applic.)

\$850.00

For having to **Invite & Liaise** with an Existing Lender/Mortgagee  
(Equiv. of "Consent & Production", where same Mortgagee retained)

\$340.00

When Transfer is Part of a Full Re-Finance between Two diff. Lenders  
(Need Discharge Authorities, full New Loan Attendances, etc.)

\$510.00

If **NOT** Duty Exempt For *Arranging* Appraisal/Valuation  
(for "Complex" **Stamp Duty Submission**, Payment via Trust Account, etc.)

\$200.00

If **NOT** Duty Exempt for *Providing* Appraisal via Melbourne Buyers Advocates  
(for Stamp Duty Submission, Payment via Trust Account, etc.)

\$400.00

If we search, key & adjust rates and taxes and cost of searches +

\$340.00

One Page Contract/agreement (Not binding on "Purchaser" until settled and note...  
- not binding under *Family Law Act, 1975*)

\$200.00

Full Long form C/Sale and Sec. 32 Usual per Our Fees 2022

In specie Trust Distributions inc. out of SMSFs: (incl. lengthy Stat Dec & All Attachments)

- By Trust Deed (Hourly Rate, but Estimate.) 1,900.00
- By Constructive Trust (Hourly Rate, but Estimate.) 2,500.00

DISCLAIMER – Possible extra time (& Charges) will also be required IF the Property is Stratum, Commercial Property (especially if Leased), Company Share title etc or any additional attendances to complete file not contemplated above (eg Extra Documents – APR, ASP, etc.) - +\$340.00 per hour for all such related Additional Attendances required + GST.

**+ Stamp Duty (if Applicable) + PEXA + Land Registry fees on Transfer,  
(+Discharge, New Mortgage?) + Searches and Disbursements (at cost) + GST in all  
cases above.**

ACG

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